



FCS FITAS Installer of the Year Award 2009

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APPLICATION

Objectives

The purpose of the FCS FITAS Installer of the Year Award 2009 is:

- To recognise innovation and achievement
- To promote excellence in service provision
- To encourage the communication and adoption of best practice

Eligibility & Scope

The Award is open to all installation companies and to other industry organisations which support installers and the objectives of the award. No entries are permitted from the judging panel companies or their subsidiaries.

Entry Fees

There is no charge for submitting an entry for this award

Closing Date

Entries must be received at the FCS in the prescribed format by **Friday 22 May 2009**

Announcement and Presentation

The award winner will be announced at the FCS AGM on Thursday 18 June 2009 at the IET, London. The Winner will be presented with an Award trophy and receive a Certificate. If any runners up are declared they will be presented with a certificate.

Entry form

Companies are asked to provide:

- A description of the product or service
- An explanation of in what ways the service is innovative and the key benefits provided
- A case study demonstrating its application and benefits achieved for customers

The judges will adjudicate based on the information provided in the entry form but entrants may also like to submit brief additional supporting evidence such as sales literature, press coverage or customer testimonials.

We encourage all entrants to attend the FCS AGM and reception.

Format of Entries

- Entries may be sent via email or post
- If submitting by post, please send four copies of your entry and include a copy of the registration form as a top sheet to each of the four copies.
- Any additional material submitted with the entry must be clearly labelled, with the name of the organisation submitting an entry.



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Publicity

The names of companies that have submitted an entry for the Award may be published in a list of entrants, Finalists or Winners on the FCS website and elsewhere.

Images submitted as part of entries, including photos, document covers, web pages, etc, may be used in connection with the Awards presentation and Judges' report and must be declared free from copyright or other restrictions in connection with reproduction.

Data Protection

Data collected with entries will be stored in a database and may be used in future to send out information that the FCS feels may be of interest to its members. By taking part in the awards you are agreeing to this.

Confidentiality

The FCS recognises that some information submitted in support of entries may be of a sensitive or confidential nature. The FCS undertakes to ensure that, where information is indicated to be confidential, that confidentiality will be respected and maintained in both the judging process and in any resulting publicity.

Method of Judging

The judging will be in two parts:

- a sifting stage to select the Awards Finalists
- final judging to select the Winner and a runner up

The Judges will take into consideration the general merit of the entries but primarily ***the extent to which the entries meets the awards criteria.***

The Judges will recognise that smaller companies may not have the resources of larger companies.

The decision of the Judging panel is final. No correspondence will be entered into.

Organiser

The Award is organised by:

Federation of Communication Services
Provident House
Burrell Row
Beckenham
Kent. BR3 1AT

Tel: 020 8249 6363
Fax: 0844 870 5927
Email to Award@fcs.org.uk



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Registration

We wish to make an entry for the FCS FITAS Installer of the Year Award 2009 and enclose four copies of this form and our submission for the panel of judges to consider.

Signed:

Company Name:

Address:

.....

Tel no:

E-mail:

Please return by **Friday 22 May 2009** to:

FCS FITAS Installer of the Year Award 2009
FCS Ltd
Provident House
Burrell Row
Beckenham, Kent
BR3 1AT

Tel: 020 8249 6363
Fax: 0844 870 5927
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Please use the following page to provide:

- A description of the product or service
- An explanation of in what ways the service is innovative and the key benefits provided
- A case study demonstrating its application and benefits achieved for customers